



Finance Committee  
 Town of Halifax  
 499 Plymouth St.  
 Halifax, MA 02338

Meeting Minutes  
 Monday, November 13, 2017

|         |                   |               |                |  |                 |                  |                |
|---------|-------------------|---------------|----------------|--|-----------------|------------------|----------------|
|         | Gordon<br>Andrews | Mel<br>Conroy | Linda<br>Braga |  | Diane<br>Ruxton | Melinda<br>Tarsi | Bill<br>McAvoy |
| Present | ✓                 | ✓             | ✓              |  | ✓               | ✓                | ✓              |

Also in attendance Sandy Nolan, Town Accountant; Charlie Seelig, Town Administrator.

Gordon Andrews called the meeting to order at 7:05pm.

Meeting was recorded by Area 58.

**Mail**

Two copies of the registration for the annual town finance group that was Saturday 10/21.

Two copies that the download of the Fin Com handbook is available from the MMA.

MMA 39<sup>th</sup> Annual Meeting and Trade Show 11/19 and 11/20 in the Hynes Center. If anyone would like to attend see Kendra.

Two copies of the Beacon were available.

2017-18 MMA Demographic Data Supplemental Directory

**Minutes**

Mel Conroy made a motion to accept the Meeting Minutes from 8/28/17. Seconded by Melinda Tarsi. Motion passed unanimously.

Diane Ruxton made a motion to accept the Meeting Minutes from 10/23/17. Seconded by Melinda Tarsi. Motion passed unanimously.

**Bill's New Budget Tracking**

It focuses on predictive planning. Scales are based on a 1-3-5-9. Mel suggested grants be suggested as a 5. Department heads goes to the Capital Planning and the Capital Planning will to Finance Committee. Each section is weighted at .33%. Funding sources are located at the bottom of the page. Managed on the Halifax network as it is excel based and can be password protected, not the Halifax website yet. Possibly rollout next year so that the voters will also be able to see it. Highway has agreed to be the pilot

department for the program at this point. Sandy would like to see where they are getting their figures, did they get 3 bids, etc. This will make an automatic handout to show what kind of homework was done.

### **Highway**

Most of the Highway trucks are not passing the inspections due to the new inspection laws, so they are a good department to use for the pilot. Chapter 90 money can be used to repair some of the equipment without a Town Meeting vote. Steve Hayward has put in his own preventative maintenance schedule to help with Capital Planning.

### **General Discussion**

Sandy is not sure if the (HES) will hit the budget next year. The roof bills have been paid. We have started receiving some monies from the state. We took out a BAN; we can roll part of it until we have other projects to combine it with, before we Bond it.

Looking at the New Administration Building for Silver Lake, new roofs on the Silver Lake buildings in 5 years. Plus their Capital Plan. Last year they took money out of E&D to pay for that. Not sure what will happen this year. It will need to be certified first.

Free cash has been submitted. Sandy Nolan has not heard back yet.

OPEB Liability is \$11 million. We should be talking to the Selectmen about it.

### **Wage and Personnel Reclassification**

They are still refining to do it. It was approximately 13-30,000 more expensive than expected. Diane didn't get a good feeling meeting with the department heads. She feels that it is a fair and competitive plan. There would not be a 2% in addition to the reclassification. Most people will get something, some more than others. From then on they would be adjusting benchmarks, not asking for 2% or 1%'s.

### **STM Articles**

1 – Mel Conroy made a motion to pass on the Article waiting for more information.

Seconded by Melinda Tarsi. Motion passed unanimously.

2 – Melinda Tarsi made a motion to pass on the Article waiting for information from Charlie. Seconded by Bill McAvoy. Motion passed unanimously.

3 – Mel Conroy made a motion to recommend. Seconded by Bill McAvoy. Motion passed unanimously.

4 – Mel Conroy made a motion to recommend. Seconded by Melinda Tarsi. Motion passed unanimously.

5 – Mel Conroy made a motion to recommend. Seconded by Melinda Tarsi. Motion passed unanimously.

Post meeting for 7pm at HES.

## **Calendar**

11/20/17 – STM

11/27 – Meet with Selectmen, Calendar 2018,

12/11 – Liaison Lists

Mel Conroy made a motion to adjourn at 8:13pm. Seconded by Diane Ruxton. Motion passed unanimously.

Respectfully Submitted,

---

Linda Braga  
Clerk